Meeting: Friends of Whitefield Meeting

Date: 11th June 2019

Time: 6:30pm

Location: The Brown Hare

**Attendees:** Nicola Simpson (NS), Sarah Foster (SF), Lynne Baker, Sarah Collier, Jessica Haslem- Bantoft (JHB), Lesley Mellis (LM), Julie Geoffroy, Sarah Lewis, Charlotte Gothard, Sheralyn Holme (SH).

**Apologies:** Joanne Crawford, Joanne Shorrock, Claire Hartley

**Minutes of Meeting**

1. **Penwortham Live**

Overall opinion that Penwortham Live at Whitefield was a success with some great feedback from both attendees and organisers, particularly as it was so child friendly.

Indoor bar was good idea, watch wastage next year

Face glitter very popular and there’s plenty left for Summer Fair

JHB to pick up with the Green Frog re the 10% owed to FOW together with confirming attendance for Summer Fair. Issue regarding hot drinks to be discussed.

Next year we have been asked back – 15/16th May – promo family friendly venue

1. **Co-op application**

NS to process application this week

1. **First Aid Training**

NS to follow up with Julie Garry.

1. **New Vice Chair**

JHB officially appointed in the role of Vice Chair. Vacancy for role of Secretary opened and anyone interested invited to approach NS

1. **New Starter Paperwork**

JHB to forward paperwork to SF to print and distribute to new starters at the stay and play sessions in June.

1. **School Lottery**

NS has the information to review and will feedback next meeting.

1. **Summer Fair Planning**

Attendance of the Mayor to open the Summer Fair is confirmed.

Beer Tent

Sarah McKiernan (SM) has arranged a team to run the beer tent this

year. NS to meet with SM and LM this week to discuss and cover stock left from

Penwortham Live. SH to provide details of fridges available to borrow.

Layout

NS reviewing options for a change of layout this year and welcomed

ideas. Discussion of a treasure hunt/quiz to encourage guests to visit all

stalls to find clues.

Arena

* Whitefield’s Got Talent will take place again.
* Musical groups to perform (guitars, ukeles, recorders and Signing Club)
* Dance Troup

Bake off

Consider a biscuit bake off this year. Entries to be sold after judging (not to be left in staff room!)

Stalls

* Angela (Viking)
* Cards/Crafts/Gifts (LM contact)
* Harry Potter stall
* Hair Bows etc
* Crafts (Coggins)
* Fostering information
* Henna (Linda Snape)
* Glitter (JHB)
* Games
* CJ Crafts

FOW

* Water and wine (WWYW day planned for 28th June – donations)
* Hair Glitter
* Tombola – new machine required. NS to investigate
* Guess teddy name/pieces of lego
* Ice cream – approach Cow Shed for loan of cart?
* 2nd hand toys/books/dress up

There is availability for additional stallholders – enquiries to be directed to Nicola Simpson

Fairground – 3 small rides

Billy – bouncy castle, laser tag, surfboard

Gazebo’s

FOW need to purchase some new gazebo’s. LM advised approx. £3k is available plus the Penwortham Live profits. SF to look into gazebo recommendations with Mr F.

Raffle

Decision not to do raffle this year due to the effort involved and lack of raffle ticket sales last year.

Tickets

Agreed price family ticket £7, £3 adult, £2 child. Food not included this year.

Volunteers

NS to request helpers on the ticket booking. SF to raise with staff.

Food

JHB to follow up with Green Frog. Caddy café for hot drinks.

Enterprise stalls

Yr 6 £5 challenge

All year groups (NS/SF to check no crossover)

Ideas

* popcorn
* candyfloss
* plants
* squishys
* slime
* lucky dip
* doughnuts
* sweets in a jar
* jumbo play your cards right
* cake decorating
* stocks
* JF wooden gifts
* Foam/inflatables remaining from Pen Live

Wet weather plan - NS to pull together a plan in case of wet weather